

**LOCKWOOD SCHOOL DISTRICT #26**  
**REGULAR MEETING AGENDA**  
**TUESDAY, DECEMBER 13, 2011**  
**7:00 P.M.**

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

1. Call to order 7:00 PM  
Pledge to the Flag  
Welcome
  
2. Individuals, delegations, correspondence  
Pam Malek from ExxonMobil will make a presentation to the district.
  
3. **Items for action**
  - A. Approve minutes of November regular meeting and special meeting
  - B. Approve bills and wages for November 2011
  - C. Recommendation to join ACE (Alliance for Curriculum Enhancement)
  - D. Hire coach
  - E. Hire substitute
  
4. District reports
  - A. K-5 Elementary School
  - B. Middle School
  - C. Technology
  - D. Facilities
  - E. Activities
  - F. Superintendent

**School election calendar for 2012**

The school election calendar for 2012 is attached. Please note the dates of filing to run as trustee. The terms of Becky Malenowsky and Sue Vinton expire in May 2012.

5. Trustee reports
  - A. Report on meeting with Boy Scouts and discussion of fees
  - B. Report on MiCare clinic on campus
  
6. Adjourn

**NEXT REGULAR MEETING IS JANUARY 10, 2012 AT 7:00 PM**

## Superintendent's Agenda Report

### 3. Items for action

A. **Approve minutes of November regular meeting and special meeting**

B. **Approve bills and wages for November 2011**

C. **Recommendation to join ACE (Alliance for Curriculum Enhancement)**

Andrea Fisher, Director of ACE, will be present to explain the role of ACE and how it can be of help to the Lockwood District. There are currently 39 schools in our region that belong to ACE. Through this organization curriculum is developed and professional development is provided for staff. With the upcoming Core Curriculum that the state has adopted and the assessment piece that is required by 2014-15, this organization will be a great help to our district. Our Professional Development Committee recommends that the Board agree to join ACE. The cost of joining will be \$6,500 and an annual fee after that of about \$3,500. Title I funds will cover these costs since professional development is a requirement of the federal program.

D. **Hire coach**

**Randy Zacher** is recommended to coach the 3-5 basketball program. He has worked with this group in the past. Keith Tresch has agreed to assist him.

E. **Hire substitute**

**Colette Lemburg** is recommended for hire as a substitute teacher. The background check is clear.

**The staff luncheon, prepared by the Trustees, will be on December 16 in the Boys and Girls Club.**



4F.

November 2011 enrollment

Grade Level	TOTAL IN GRADE	American Indian or Alaskan Native	Asian	Hispanic or Latino	Black or African American	White, Non-Hispanic	Native Hawaiian or Pacific Islander	Unclassified
-1	12 10 / 2	1 1 / 0	0 0 / 0	1 1 / 0	0 0 / 0	10 8 / 2	0 0 / 0	0 0 / 0
0	135 76 / 59	12 9 / 3	1 0 / 1	16 12 / 4	1 1 / 0	104 53 / 51	1 1 / 0	0 0 / 0
1	127 60 / 67	10 6 / 4	1 1 / 0	11 5 / 6	1 0 / 1	103 47 / 56	1 1 / 0	0 0 / 0
2	116 61 / 55	6 2 / 4	0 0 / 0	13 5 / 8	1 1 / 0	96 53 / 43	0 0 / 0	0 0 / 0
3	150 80 / 70	9 4 / 5	0 0 / 0	15 9 / 6	0 0 / 0	125 67 / 58	1 0 / 1	0 0 / 0
4	134 72 / 62	11 6 / 5	0 0 / 0	8 3 / 5	0 0 / 0	115 63 / 52	0 0 / 0	0 0 / 0
5	146 72 / 74	10 6 / 4	1 0 / 1	8 3 / 5	1 0 / 1	125 62 / 63	1 1 / 0	0 0 / 0
6	145 68 / 77	19 9 / 10	0 0 / 0	5 3 / 2	2 1 / 1	119 55 / 64	0 0 / 0	0 0 / 0
7	97 52 / 45	9 6 / 3	0 0 / 0	5 2 / 3	2 2 / 0	80 41 / 39	1 1 / 0	0 0 / 0
8	122 68 / 54	8 4 / 4	0 0 / 0	4 4 / 0	1 1 / 0	109 59 / 50	0 0 / 0	0 0 / 0
<b>TOTAL</b>	<b>1184</b> 619 / 565	<b>95</b> 53 / 42	<b>3</b> 1 / 2	<b>86</b> 47 / 39	<b>9</b> 6 / 3	<b>986</b> 508 / 478	<b>5</b> 4 / 1	<b>0</b> 0 / 0

December 2011 enrollment

Grade Level	TOTAL IN GRADE	American Indian or Alaskan Native	Asian	Hispanic or Latino	Black or African American	White, Non-Hispanic	Native Hawaiian or Pacific Islander	Unclassified
-1	14 12 / 2	1 1 / 0	0 0 / 0	1 1 / 0	0 0 / 0	12 10 / 2	0 0 / 0	0 0 / 0
0	140 79 / 61	12 9 / 3	1 0 / 1	17 12 / 5	1 1 / 0	108 56 / 52	1 1 / 0	0 0 / 0
1	128 60 / 68	10 6 / 4	1 1 / 0	11 5 / 6	1 0 / 1	104 47 / 57	1 1 / 0	0 0 / 0
2	115 61 / 54	7 2 / 5	0 0 / 0	13 5 / 8	1 1 / 0	94 53 / 41	0 0 / 0	0 0 / 0
3	152 81 / 71	10 5 / 5	0 0 / 0	15 9 / 6	0 0 / 0	126 67 / 59	1 0 / 1	0 0 / 0
4	134 72 / 62	10 6 / 4	0 0 / 0	8 3 / 5	0 0 / 0	116 63 / 53	0 0 / 0	0 0 / 0
5	147 73 / 74	10 6 / 4	1 0 / 1	8 3 / 5	1 0 / 1	126 63 / 63	1 1 / 0	0 0 / 0
6	145 69 / 76	20 11 / 9	0 0 / 0	5 3 / 2	2 1 / 1	118 54 / 64	0 0 / 0	0 0 / 0
7	98 52 / 46	9 5 / 4	0 0 / 0	5 2 / 3	2 2 / 0	81 42 / 39	1 1 / 0	0 0 / 0
8	120 66 / 54	8 4 / 4	0 0 / 0	4 4 / 0	0 0 / 0	108 58 / 50	0 0 / 0	0 0 / 0
<b>TOTAL</b>	<b>1193</b> 625 / 568	<b>97</b> 55 / 42	<b>3</b> 1 / 2	<b>87</b> 47 / 40	<b>8</b> 5 / 3	<b>993</b> 513 / 480	<b>5</b> 4 / 1	<b>0</b> 0 / 0

**LOCKWOOD SCHOOL DISTRICT #26  
YELLOWSTONE COUNTY, BILLINGS, MT  
REGULAR MEETING**

**CALL TO ORDER**

**December 13, 2011**

Chair Tim Sather opened the regular meeting and called it to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Susanne Vinton, Becky Malenowsky, Tim Sather, Jason Hamrick, Don Reed, Tamara Spillum, Superintendent Eileen Johnson and District Clerk Laurie Noonkester. Trustee Caree Bernhart was absent.

Evelyn Pyburn with the Yellowstone County News and Pam Malek with ExxonMobil were in attendance.

Registered guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

**INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE**

Eighth Grade Communication Arts Teacher Susan Kneib, explained that her class had an opportunity earlier this year to enter a writing contest sponsored by the VFW. The theme was "Am I Proud of My Country?" She entered 18 essays and Lockwood students won 1st and 2nd place out of 54 entries in the county. Those two winning essays were then advanced to the district wide competition where Lockwood students Cara Lagge and Arielle Milburn proudly placed 2nd and 3rd places out of over 100 essays. The VFW members presented Cara Lagge with \$175.00 for first place in county and 2nd in district. They also presented Arielle Milburn \$125.00 for 2nd in county and 3rd in district.

Cara and Arielle were introduced and the board congratulated them on their accomplishments. Trustee Don Reed requested a copy of the winning essays.

VFW Commander Jerry Weitz explained for the audience how the scoring and judging was conducted in the essay competition. He presented the girls a copy of their picture that will be published in tomorrow's Billings Gazette. Superintendent Johnson gave a special thank you to the VFW for their continued support of Lockwood School. She noted that they attended events throughout the day and returned tonight to acknowledge these special students.

Superintendent Johnson commented to the crowd that both Arielle and Cara are great students and she is certain that the board and community will be acknowledging their accomplishments again.

Mrs. Johnson also noted that these girls have excellent parental support as well as a dedicated teacher in Mrs. Knieb.

ExxonMobil representative Pam Malek presented a check in the amount of \$2,000.00 for a grant to support the equipment needs for the science and math program. Superintendent Johnson reported that Exxon has also made donations thru Casey's Corner as well as the staff luncheon given by the Board of Trustees.

Superintendent Eileen Johnson thanked ExxonMobil for their generous and continued support of Lockwood School.

### **ITEMS FOR ACTION**

#### A. Approval of Minutes

Chair Tim Sather asked if there were any objections to the minutes as presented. Hearing none, the minutes of the November 8, 2011 regular meeting and November 29, 2011 special meeting were approved.

#### B. Approve Bills and Wages for November

Chair Sather asked if there was any objection to the bills and wages as presented. Hearing no objections, the bills and wages were approved.

#### C. Request to Join ACE Consortium (Alliance for Curriculum Enhancement)

Superintendent Johnson introduced Andrea Fisher, Director of ACE. She further explained the role of ACE and how it can be of help to the Lockwood District. There are currently 39 schools in the region that belong to ACE and through the organization curriculums are developed and professional development is provided for staff.

Andrea Fisher gave a brief synopsis of her credentials and how the partnership between ACE and Lockwood will benefit the district. She noted the greatest value is seen in regard to the upcoming Common Core Curriculum Standard that the State has adopted and the assessment piece that is required by 2014-15.

Ms. Fisher highlighted the services offered by joining the ACE Consortium as detailed in the information sheet she provided and was included in the electronic board agenda.

Ms. Fisher fielded questions by the board.

Superintendent Johnson pointed out that the Lockwood Professional Development

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Committee recommends that the Board agree to join ACE. She noted that the classified, certified and administrative staff are represented by the Lockwood Professional Development Committee.

Don Reed made the motion to join ACE and pay the fee as recommended. Tamara Spillum seconded the motion.

Trustees Susanne Vinton, Tim Sather, Jason Hamrick, Becky Malenowsky, Don Reed and Tamara Spillum voted yes; the motion passed unanimously.

#### D. Hiring of a Coach

Superintendent Johnson recommends that Randy Zacher be hired to coach the 3-5 basketball program. Mr. Zacher has worked with this group in the past and Keith Tresch has agreed to assist him.

The board thanked Mr. Zacher for his continued willingness to coach this group of kids. Teresa Marchant noted that they have solicited Lockwood IGA, Blue Body and Paint and Hot Rod Garage to sponsor the jerseys for the team this year.

Sue Vinton made the motion to hire Randy Zacher as the 3-5 basketball coach as recommended. Jason Hamrick seconded the motion.

Trustees Susanne Vinton, Tim Sather, Becky Malenowsky, Jason Hamrick, Don Reed and Tamara Spillum voted yes; the motion passed with a six to zero vote.

#### E. Request to Hire Substitutes for the 2011-2012 School Year

Colette Lemburg is recommended for hire as a substitute teacher. She has successfully passed all background check requirements. Jade Senger is a late addition to the recommendation and has a background check pending.

Sue Vinton made the motion to approve the hiring of Colette Lemburg and Jade Senger as substitute teachers upon their successful background check for the 2011-12 school year. Tamara Spillum seconded the motion.

Trustees Susanne Vinton, Becky Malenowsky, Tim Sather, Jason Hamrick, Don Reed and Tamara Spillum voted yes; the motion passed unanimously.

### **DISTRICT REPORTS**

- A. K-5 – Principal Mike Bowman added that a story featuring the Lockwood K-5 student coin drive to help needy families will be highlighted on the local news program.
- B. Middle School- Principal Gordon Klasna added to his report that a fundraising drive has been planned by the students to also help a local family that is in need. He noted the various events planned by the students.

- C. Technology- Director Darlene Hess submitted a written report as a result of current internet and network issues the district is experiencing.
- D. Facilities- Director Rob Guzman had nothing further to add to his report. He did note that there still is no word on the Quality Schools Grant Award. He fielded questions on technical issues with functions of the district boiler systems.
- E. Activities- Superintendent Johnson gave the participation numbers in sports. She also updated the board regarding the status of the proposed signage/advertising program.
- F. Superintendent –Mrs. Johnson noted that Ted Tallon with Costco presented a wonderful deal to the district on the purchase of copy paper. She estimates a savings of \$8,400.00 can be expected by purchasing this truckload of paper from Costco. As an added bonus the paper will be stored throughout the district for better distribution and access.  
Superintendent Johnson concluded by pointing out that the school election calendar was included in the electronic board documents and that Sue Vinton and Becky Malenowsky’s Trustee terms expire in May.

## **TRUSTEE REPORTS**

Trustee Sue Vinton reported upon the compromise that the Facilities Use Committee reached in negotiating with the Cub Scouts on fees they would be charged. The Scouts have two bigger events that they hold and have offered to pay \$250.00 for the use of the facilities. She explained that the leaders representing the Cub Scouts acknowledged that they understand the cost of upkeep, utilities and labor that is associated with “keeping the doors open” for public use but did not have the budget to pay the fees at the scheduled \$80.00 per hour. The committee felt that the amount they offered was more than fair to all parties. The existing fee schedule was discussed and the question of reviewing the rates to align with the events and/or groups should be considered.

Superintendent Johnson reported on the status of the MiCare Clinic and the concept of having the onsite clinic reducing health care/premium costs verses the expense of the initial startup cost of a clinic.

EBMS is looking to see if a partnership with surrounding businesses or entities to share in the startup cost is a feasible option. Ms. Johnson noted that there is considerable work that needs to be completed before a proposal for an on-site clinic would be brought to the board.

Ms. Vinton noted that the health care rate reduction is not by any means a guarantee if a clinic was started and has some further questions about the process.

Upcoming items of interest and dates to know:

Trustees Annual Christmas Luncheon is December 16<sup>th</sup>. The board discussed logistics of this endeavor.

Jason Hamrick noted that he has visited the weight room and found it to be very impressive.

Don Reed noted his participation in the MTSBA elementary caucus and the concept of that committee.

Sue Vinton invited Evelyn Pyburn and Pam Malek to attend the staff luncheon that the Trustees will host.

**ADJOURN**

The next Regular Meeting will be on Tuesday, January 10, 2012, at 7:00 p.m.

Sue Vinton moved to adjourn the meeting at 8:12 p.m. Jason Hamrick seconded the motion.

Trustees Susanne Vinton, Tim Sather, Jason Hamrick, Becky Malenowsky, Don Reed and Tamara Spillum voted yes; the motion passed unanimously.

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Tim Sather, Chairperson

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Laurie Noonkester, District Clerk