



**LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 13, 2011 7:00 P.M.**

6:30 PM WEBINAR TRAINING FOR TRUSTEES

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

1. Call to order 7:00 PM
Pledge to the Flag
Welcome
2. Individuals, delegations, correspondence
Jennifer Fox, Karla Shaw and Kim Yasenak, the teachers who attended the summer math/science conference sponsored by ExxonMobil, will give a presentation on their experience.
3. **Items for action**
 - A. Approve minutes of the August 9, 2011 meeting
 - B. Approve bills and wages for August 2011
 - C. Hire paraprofessionals
 - D. Hire substitutes
 - E. Hire coaches
 - F. Request for out of district placement
 - G. Approval of tuition payment for students placed at Yellowstone Academy District #58 at the Boys and Girls Ranch and New Day
4. District reports
 - A. K-5 Elementary School
 - B. Middle School
 - C. Technology
 - D. Facilities
 - E. Activities
 - F. Superintendent
5. Trustee reports
6. Student Discipline Hearing
7. Adjourn

NEXT REGULAR MEETING IS OCTOBER 11, 2011 AT 7:00 PM

Superintendent's Agenda Report September 13, 2011

3. Items for action

A. Approve minutes of the August 9, 2011 meeting

B. Approve bills and wages for August 2011

C. Hire paraprofessionals

Susie Senger and **Sherry MacGillivray** are recommended for hire as paraprofessionals for the 2011-12 school year.

D. Hire substitutes

The attached substitutes are recommended for hire for the 2011-2012 school year.

E. Hire coaches

The following are recommended for hiring.

6th Girls Basketball - **Gretta Henrickson**

6th Boys Basketball - **Gretta Henrickson**

7th Girls Basketball - **Becka Swanke**

8th Girls Basketball - **Jesse Swanke**

F. Request for out of district placement

The following are recommended for placement in our school.

Pre-Kindergarten Olivia Johnson

Kindergarten Riann Wilcox

Grade 3 Dereck Spint

Grade 5 David Lockrem

Grade 8 Shawn Yates

G. Approval of tuition payment for students placed at Yellowstone Academy District #58 at the Boys and Girls Ranch and New Day

I am recommending approval of tuition payment for students placed at Yellowstone Academy District #58 and New Day for the 2011-2012 school year. They are JH, CK, JM, AS, TR, and JC. These are all previous attendees at the YA or New Day.

5. Student Discipline Hearing

The Trustees will hear the information concerning two primary students and render a decision on discipline.

**LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING**

CALL TO ORDER

September 13, 2011

At 6:30 p.m. Chair Tim Sather, Trustees Jason Hamrick, Caree Bernhart, Becky Malenowsky, Susanne Vinton, Don Reed, Tamara Spillum, District Clerk Laurie Noonkester, Superintendent Eileen Johnson and K-5 Principal Mike Bowman, gathered to view the MSGIA Worker's Comp Safety video that all Lockwood staff is required to watch as well as the MTSBA training video with the topic being "Student Achievement in the 21st Century."

Discussion on the topic was held until 7:00 p.m.

Chair Tim Sather opened the regular meeting and called it to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Susanne Vinton, Tim Sather, Becky Malenowsky, Jason Hamrick, Don Reed, Caree Bernhart, Tamara Spillum, Superintendent Eileen Johnson and District Clerk Laurie Noonkester.

Evelyn Pyburn with the Yellowstone County News, Jon Wetmore and Jill Quade with ExxonMobil were also in attendance.

Registered guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Chair Sather passed around correspondence for the board to review which consisted of a thank you letter from Kim Yasenak.

ExxonMobil once again graciously sponsored Lockwood teachers Jennifer Fox, Karla Shaw and Kim Yasenak's attendance to the Mickelson ExxonMobil Teachers Academy. These teachers reviewed a slideshow presentation that highlighted examples of some of the experiments and teaching strategies that were learned. These teachers expressed their gratitude for ExxonMobil's sponsorship and noted that this opportunity was an extremely valuable experience. Superintendent Johnson spoke on behalf of the district and expressed a heartfelt thank you to ExxonMobil for again sponsoring Lockwood's teachers at the Mickelson ExxonMobil Academy.

ITEMS FOR ACTION

A. Approval of Minutes

Chair Tim Sather asked if there were any objections to the minutes as presented. Hearing none, the minutes of the August 9, 2011 regular meeting were approved.

B. Approve Bills and Wages for August

Chair Sather asked if there was any objection to the bills and wages as presented. Hearing no objections, the bills and wages were approved.

C. Hiring of Paraprofessionals

Superintendent Johnson recommends Susie Senger and Sherry MacGillivray for hire as paraprofessionals for the 2011-2012 school year.

Middle School Principal Gordon Klasna introduced Susie Senger to the board and noted that they are excited to have her working as a middle school paraprofessional.

K-5 Principal Mike Bowman introduced Sherry MacGillivray noting that he is delighted to have her working as a primary paraprofessional.

Superintendent Johnson reported that hiring of paraprofessionals was held off until after school began so that staffing needs could be fully assessed. She noted that both Susie and Sherry have substituted within the district and have met all of the background check requirements.

Sue Vinton made the motion to hire Susie Senger and Sherry MacGillivray as Paraprofessionals for the 2011-2012 school year as recommended. Tamara Spillum seconded the motion.

Trustees Susanne Vinton, Caree Bernhart, Tim Sather, Becky Malenowsky, Jason Hamrick, Don Reed and Tamara Spillum voted yes; the motion passed unanimously.

D. Request to Hire Substitutes for the 2011-2012 School Year

The listed persons were recommended for hire as substitutes for the 2011-2012 school year pending successful background checks. Most of those listed currently have successful background checks on file.

Susanne Vinton made the motion to hire those listed as substitutes for the 2011-12 school year as presented upon the return of a successful background check. Becky Malenowsky seconded the motion.

Trustee Reed asked what the process is to be hired as a substitute for the district. K-5 Principal Mike Bowman explained that a person interested in substituting at the district begins by filling out an application, a successful background check is returned and it is then they are presented to the board for hiring approval.

Trustees Susanne Vinton, Caree Bernhart, Tim Sather, Jason Hamrick, Don Reed, Becky Malenowsky and Tamara Spillum voted yes; the motion passed unanimously.

E. Hiring of Athletic Coaches

Superintendent Johnson recommends the following be hired as athletic coaches for the 2011-2012 school year.

6th Girls Basketball - Gretta Henrickson
6th Boys Basketball - Gretta Henrickson
7th Girls Basketball - Becka Swanke
8th Girls Basketball - Jesse Swanke

Jason Hamrick made the motion to hire those listed as recommended for the 2011-2012 school year. Caree Bernhart seconded the motion.

Trustees Susanne Vinton, Caree Bernhart, Becky Malenowsky, Tim Sather, Jason Hamrick, Don Reed and Tamara Spillum voted yes; the motion passed with a seven to zero vote.

F. Request for Out of District Attendance

The following students are recommended for consideration for out of district attendance for the 2011-2012 school year. These students are either a long-term student or children of staff.

Pre-Kindergarten Olivia Johnson
Kindergarten Riann Wilcox
Grade 3 Dereck Spint
Grade 5 David Lockrem
Grade 8 Shawn Yates

Trustee Malenowsky asked what would happen to a request if the grade level requested already has full classrooms. Superintendent Johnson reported in those cases the request is denied and is not brought before the board for approval.

Susanne Vinton made the motion to approve the listed students for out of district attendance. Don Reed seconded the motion.

Trustees Susanne Vinton, Caree Bernhart, Tim Sather, Jason Hamrick, Don Reed, Becky Malenowsky and Tamara Spillum voted yes; the motion passed unanimously.

G. Approval of Tuition Payment for Students Placed at Yellowstone Academy District #58 at the Boys and Girls Ranch and New Day

Superintendent Johnson recommended approval of tuition payment for students placed at Yellowstone Academy District #58 and New Day for the 2011-2012 school year. The students are JH, CK, JM, AS, TR, and JC and are all previous attendees at the Yellowstone Academy or New Day.

Susanne Vinton made the motion to approve the payment of tuition for the listed students at Yellowstone Academy or New Day for the 2011-12 school year. Tamara Spillum seconded the motion.

Trustees Susanne Vinton, Caree Bernhart, Tim Sather, Jason Hamrick, Don Reed, Becky Malenowsky and Tamara Spillum voted yes; the motion passed unanimously.

DISTRICT REPORTS

- A. K-5 – Principal Mike Bowman had nothing further to add to his written report. Mr. Bowman did note that he is passing around cookies that were baked in honor of the trustees for their service to the community. Susan Anderson's 4th grade classroom has been recognizing volunteers as part of their classroom studies and in remembrance of 9/11.
- B. Middle School- Principal Gordon Klasna reviewed his written report highlighting the advanced math class curriculum. He further noted that middle school physical education teacher Bob Hankins was chosen for the KTVQ 2 "One Class at a Time" \$300.00 cash award this past week. Mr. Hankins will use the \$300.00 to purchase incentive awards for a program he wants to implement that is structured to keep kids on the move and active. Superintendent Johnson noted that the district has created a weight room/exercise room using donated exercise equipment.
- C. Technology- Director Darlene Hess expressed her appreciation to be able to have Tech Assistant Kathy Johnson help her during the transitions to her new position. Superintendent Johnson reported on the number of document cameras in the classrooms.

- D. Facilities- Director Rob Guzman highlighted the tasks his group has tackled this school year. He did note that the award announcements for the planning portion of the Quality Schools Grant are expected in October.

- E. Activities- Director Keith Tresch submitted a written report. Trustee Don Reed reported that he sets up for the cross county meets and the Lockwood students represent the district well both in the competition and sportsmanship aspects of the event.
- F. Superintendent- Mrs. Johnson presented the enrollment as of September 9, 2011 noting that the district is down by 12 students compared to September 9, 2010.

Mrs. Johnson went on to report that District #2 high schools have implemented a rule that anyone who turns 19 before September 10 will not be allowed to enroll and finish their senior year of high school. This is a due to the lack of state funding for students in that age range. Therefore, it is important to monitor the age of Lockwood students who will go on to high school in District 2 and notify parents of this situation. This summer Mr. Klasna contacted several parents whose children can be caught in this situation and reached an agreement to move these students to the next grade level. It is critical that a joint decision between the school and parents takes place. Mrs. Johnson noted that many high schools in the state have taken the same action.

Mr. Klasna noted in response to Trustee Vinton concerns, that safeguards and monitoring are put in place to help those students succeed in the grade advancement. Audience and trustee discussion was held on the issue.

Superintendent Johnson further reported that the Fellowship Baptist Church is sponsoring a free reading and math tutoring program for Lockwood students. The phone numbers for more information regarding the program are 252-3088 or 256-5415.

Mrs. Johnson also expressed her gratitude to Big Sky Office Reporter who once again donated back packs filled with school supplies for our students. She provided a listing of the supplies donated.

Mrs. Johnson invited the board to participate in a dedication of the Boys and Girls Club Art Room in memory of Karolyn Gainan, whose family has endowed this project. The dedication will be on Tuesday, September 27th.

When completed, the room will have a new floor, student art display area, new shelving, new tables and new chairs. There is a designated art instructor for the club who is devoted to working with the students on art projects. Noting that this is certainly timely for our students as Primary Art was one item cut from this year's budget.

TRUSTEE REPORTS

Sue Vinton reported that she and Eileen took part in an Interim Legislative Committee on Education video conference before the meeting tonight with the focus being elementary school districts.

Trustee Vinton thanked Julie Johnson for her sponsorship of the cost to send students to the Alberta Bair Theater.

Trustee Reed noted the Reality Tour will be coming to the community and he has posters to hang advertising the event if anyone is interested in posting them.

STUDENT DISCIPLINE

In order to protect the individual's right to privacy Chair Sather called for a closed session at 8:09 Chair Sather reconvened the open meeting at 8:33 with the following action being taken.

Sue Vinton accepted the recommendation of K-5 Principal Mike Bowman to immediately reinstate students SJ and BB attendance to Lockwood school. Don Reed seconded the motion.

The motion was unanimous.

ADJOURN

The next Regular Meeting will be on Tuesday, October 11, 2011, at 7:00 p.m.

Sue Vinton moved to adjourn the meeting at 8:36 p.m. Becky Malenowsky seconded the motion.

Trustees Susanne Vinton, Caree Bernhart, Tim Sather, Jason Hamrick, Becky Malenowsky, Don Reed and Tamara Spillum voted yes; the motion passed unanimously.

Tim Sather, Chairperson

Laurie Noonkester, District Clerk