

**LOCKWOOD SCHOOL DISTRICT #26**  
**REGULAR MEETING AGENDA**  
**TUESDAY, MAY 11, 2010**  
**7:00 P.M.**

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

**Discussion of the Board's self-evaluation  
will take place at a 6:30 PM work session.**

1. Call to order 7:00 PM  
Pledge to the Flag  
Welcome
2. Individuals, delegations, correspondence  
Middle School students will present to the Board.
3. **Items for action**
  - A. Approve minutes of the April regular meeting
  - B. Approve bills and wages for April
  - C. Vote to certify the levy results

**REORGANIZATION OF THE BOARD**

\*\*\*Oath of Office for the elected Trustees

Laurie Noonkester will administer the oath of office to Tim Sather, Holly Sather, and Jason Hamrick.

- D. Election of Officers
- E. Appointment of the Clerk to the Board
- F. Appointment of Authorized Representatives
- G. Appointment of Activities Fund Custodian
- H. Set dates to fill the Trustee vacancy
- I. Resolution for final approval of the budget amendment
- J. Continuation of mental health services from YBGR
- K. Hiring of staff for the 2010-2011 school year
- L. Non-renewal of contract for the 2010-2011 school year
- M. Request for out of district attendance for remainder of this school year
- N. Contract with Custer School for special education services

4. District reports
  - A. Primary School
  - B. Intermediate School
  - C. Middle School
  - D. Curriculum and Assessment
  - E. Technology
  - F. Facilities
  - G. Superintendent
5. Trustee reports
6. Adjourn

**NEXT MEETING IS JUNE 8, 2010 AT 7:00 PM.**

# Superintendent's Agenda Report

## ACTION ITEMS

- 3A. **Approve minutes of the April regular meeting**
- 3B. **Approve bills and wages for April**
- 3C. **Resolution to certify the levy vote**

## REORGANIZATION OF THE BOARD

\*\*\*Oath of Office for the elected Trustees

Laurie Noonkester will administer the oath of office to Tim Sather, Holly Sather, and Jason Hamrick.

### 3D. **Election of Officers**

The Board has the responsibility of electing a chair and vice-chair to serve for the next twelve months.

### 3E. **Appointment of the Clerk to the Board**

The Trustees are required to appoint a Clerk to the Board. My recommendation is for the reappointment of Laurie Noonkester.

### 3F. **Appointment of Authorized Representatives**

Authorized representatives must be appointed. The superintendent and clerk serve in that capacity, and we will continue to do so with your authority.

### 3G. **Appointment of Activities Fund Custodian**

An Activities Fund Custodian must be appointed. Susan Hankel has been serving in that capacity and I recommend her to continue.

### 3H. **Set dates to fill the Trustee vacancy**

The vacancy for Trustee must be filled. A request for letters will be circulated to notify the community. Interviews will be held and a selection must be made at the June regular meeting. See attached announcement.

### 3I. **Resolution for final approval of the budget amendment**

One final resolution must be made to put the budget amendment into action in order to pay the final bill to High Tech for the HVAC project.

### 3J. **YBGR Services**

We have worked with the Mental Health Center from Yellowstone Boys and Girls Ranch to provide services to our students and families. There is no cost to the district since the funding of these services is covered through Medicaid. I would like to recommend that we continue this partnership. We will have two and possibly three teams again this next year.

**3K. Hiring of staff for the 2010-2011 school year**

The staff on the attached list are recommended for hire for the 2010-11 school year. The teachers are paid according to the Master Agreement, which will be in the second year of a three year agreement. The classified and administrative personnel are recommended with a 2% increase. The matrix for classified personnel is attached.

Classified list  
Tenured certified  
Non-tenured certified  
Substitutes  
Athletic Directors

**Tim Bastian** and **Nick Ottroy** are recommended to share the duties as Athletic Director for 2010-2011.

**3L. Nonrenewal of Contract for 2010-2011**

The following is a recommendation for non-renewal for the 2010-2011 school year in accordance with §MCA 20-4-206.

Callie Clark

For Your Information: Anyone who was given a contract for the 2009-2010 school year (partial or full) and is not reelected or terminated by June 1 will automatically be reelected. See attached §MCA 20-4-205 and 206.

**3M. Request for out of district attendance for remainder of this school year**

I recommend the following to remain in our school until the end of the school year. The family has moved out of district.

Grade 7	Austin Walter
Grade 8	Samantha Walter

**3N. Contract with Custer School for special education services**

For the past three years we have contracted with Custer School to provide supervision for their special education. Don Christman has provided this service for the past year. Prior to that it was one of our special education teachers. The contract is for 16 days a year. Their payment to Lockwood helps fund Mr. Christman's position. I recommend that we continue with this for the 2010-2011 school year.

## **Additional Information from the Superintendent:**

### **✓Sodexo**

Attached is a letter detailing some recent awards that Sodexo has received.

### **✓Cameras in the Classroom**

Use of cameras in the buildings and in the classrooms shall be limited to providing safety and security for students and staff. Cameras shall not be used for any other purpose. Cameras will be added to the gyms this summer.

### **✓Professional Development Committee**

This group has met and set the PIR schedule for next year. Open House will be August 25 from 6:00 – 7:30 PM. The full minutes and other information from this hard-working group can be found on the desktop of First Class.

### **✓Staff Breakfast May 7**

A delicious breakfast was served to all the staff in recognition of Teacher Appreciation Week.

### **✓The Department of Public Health and Human Services**

DPHHS has awarded an Automatic External Defibrillator (AED) to the District. Many thanks go to Kristen Bonner for her assistance in obtaining this equipment for us. It will be placed in the Primary School with plans to obtain another one for the Middle School.

### **✓Safe Routes to School**

We are continuing to work with the coordinator of this grant to obtain funding for the sidewalk on the Highway 87 section of our campus. See the attached photo and letter pertaining to the amendment that will provide funds for the sidewalks.

### **✓Irrigation ditch repair**

We are working with Carl Peters from the Lockwood Irrigation Department to repair and prevent further erosion of the ditch behind the Middle School.

**LOCKWOOD SCHOOL DISTRICT #26  
YELLOWSTONE COUNTY, BILLINGS, MT  
REGULAR MEETING**

**CALL TO ORDER**

**MAY 11, 2010**

Chair Susanne Vinton opened the regular meeting and called it to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Susanne Vinton, Jason Hamrick, Holly Sather, Peter Freivalds, Greg Bochy and Tamara Spillum, Superintendent Eileen Johnson and District Clerk Laurie Noonkester. Trustee Becky Malenowsky was absent.

Staff members present were Mike Bowman, Mike Sullivan, Rob Guzman, Pam Richau, Stephanie Smith Miller, Teresa Marchant, Cindy Gopp, and Don Christman.

Registered guests are asked to sign in upon arrival.

Evelyn Pyburn from the Yellowstone County News was present as was District 22 State Senator Taylor Brown and Pam Malek from Exxon.

Mrs. Vinton welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

**INDIVIDUALS, DELEGATIONS, CORRESPONDENCE**

Melissa Worth discussed the use of light in the middle school and asked that the board consider the use of natural sunlight instead of lights in the commons area. She suggested the use of motion detectors for the pods and restrooms to save energy. Facilities Director Rob Guzman reported that he likes the idea and has already begun to look into those sensors. He is working on some of those very ideas. The Board and Mr. Guzman thanked Melissa for her suggestions.

Cindy Gopp's class of Gifted and Talented students gave the board a snapshot slideshow presentation of some of the various science based experiments that they have been sharing with the younger students throughout the district. They presented their experiments in station settings in the elementary gym and had groups of students go through the stations. One group of students created a program titled "KAPP" that they presented to the 4<sup>th</sup> grade. KAPP is an acronym for "Kids Against Peer Pressure." Another group created a time capsule which is a scrapbooking documentation of the life inside the middle school. All of the projects were very impressive and creative. Teacher Cindy Gopp thanked the board for their support of the Gifted and Talented program and expressed her joy being able to teach such a wonderful group of students. The board expressed their gratitude to the students for their efforts and the great example they are setting for the younger students.

**ITEMS FOR ACTION**

A. Approval of Minutes

Chair Vinton asked if there were any objections to the minutes as presented. Hearing none, the minutes of the April 13, 2010 regular board meeting were approved.

B. Approve Bills and Wages for April

Chair Susanne Vinton asked if there was any objection to the bills and wages as presented. Hearing no objection, the bills and wages were approved.

C. Vote to Approve Election of Trustees by Acclamation and Certify the Levy Vote.  
(Trustee Election was cancelled and candidates elected by acclamation pursuant to MCA 20-3-13)

**Trustee Seated by Election Acclamation**

Timothy S. Sather  
Jason Hamrick  
1 Vacant Seat

**Mill Levy Election**

For	795
Against	918

Tamara Spillum moved to certify the election results as presented. Jason Hamrick seconded the motion. Susanne Vinton, Greg Bochy, Jason Hamrick, Holly Sather, Peter Freivalds and Tamara Spillum voted yes; the motion passed six to zero.

**REORGANIZATION OF THE BOARD**

District clerk Laurie Noonkester administered the Oath of Office to trustees Jason Hamrick, Tim Sather (Via Skype internet connection) and Holly Sather who will be acting Trustee during Tim's tour of military duty. Each will later sign a Certificate of Election of Trustee and Laurie will notarize their signature.

D. Election of Officers

Chair Vinton thanked Peter Freivalds for his service to the Board as he stepped down as Trustee. Peter expressed his gratitude for being able to serve the Lockwood community.

Jason Hamrick nominated Becky Malenowsky for Board Chair. Tamara Spillum nominated Susanne Vinton for Board Chair. Mrs. Vinton asked if there were other nominations three times. Chair Vinton called for a vote for Becky Malenowsky as board chair. Trustees Greg Bochy and Jason Hamrick cast votes for Becky Malenowsky. Chair Vinton called for a vote for Sue Vinton. Trustees Holly Sather, Tamara Spillum and Susanne Vinton cast votes for Susanne Vinton as board chair. Susanne Vinton was re-appointed Board Chair with a 3 to 2 majority vote.

Tamara Spillum nominated Becky Malenowsky for Vice Chair. Susanne asked three times for other nominations. There were no other nominations. Becky Malenowsky was appointed Vice Chair with a unanimous vote.

E. Appointment of the Clerk to the Board

Superintendent Eileen Johnson recommended that Laurie Noonkester be appointed as Board Clerk.

Greg Bochy moved to appoint Laurie Noonkester as Clerk of the Board. Tamara Spillum seconded the motion. Jason Hamrick, Tamara Spillum, Greg Bochy, Holly Sather and Susanne Vinton voted yes. The motion passed five to zero.

F. Appointment of Authorized Representatives

Jason Hamrick moved to appoint Superintendent Eileen Johnson and District Clerk Laurie Noonkester as authorized representatives. Greg Bochy seconded the motion. Jason Hamrick, Tamara Spillum, Holly Sather, Greg Bochy and Susanne Vinton voted yes. The motion passed five to zero.

G. Appointment of Activities Fund Custodian

Tamara Spillum moved to appoint Susan Hankel as Activities Fund Custodian. Holly Sather seconded the motion. Jason Hamrick, Tamara Spillum, Holly Sather, Greg Bochy and Susanne Vinton voted yes. The motion passed five to zero.

H. Set Dates to Fill the Trustee Vacancy

Superintendent Johnson noted that the vacancy for Trustee must be filled and that a request for letters of interest will be circulated to notify the community of the vacancy. Interviews will be scheduled with a selection being made at the June regular meeting. After discussion of workable dates, Jason Hamrick moved to set the deadline to submit letters of interest for the vacant Trustee seat as Tuesday, June 1, 2010 and the interviews to be conducted on Monday, June 7, 2010 at 6:00 p.m. Greg Bochy seconded the motion. Jason Hamrick, Tamara Spillum, Holly Sather, Greg Bochy and Susanne Vinton voted yes. The motion passed unanimously.

I. Resolution for final approval of the budget amendment.

One final resolution must be made to put the budget amendment into action in order to pay the final bill to High Tech for the HVAC projects.

Greg Bochy moved to adopt the general fund budget amendment to use general fund reserves in the amount of \$89,000.00 to pay the balance due for the HVAC and building projects. Tamara Spillum seconded the motion. Jason Hamrick, Tamara Spillum, Holly Sather, Greg Bochy and Susanne Vinton voted yes. The motion passed five to zero.

J. Yellowstone Boys and Girls Ranch Services

The district has worked with the Mental Health Center from Yellowstone Boys and Girls Ranch to provide services to students and their families. There is no cost to the district since the funding of these services is covered through Medicaid. Superintendent Johnson recommends that the district continue this partnership.

Jason Hamrick moved to continue the partnership with YBGR to provide mental health services to students and their families as recommended. Holly Sather seconded the motion. Jason Hamrick, Tamara Spillum, Holly Sather, Greg Bochy and Susanne Vinton voted yes. The motion passed unanimously.

K. Hiring of Staff for the 2010-2011 School Year

Tamara Spillum moved to hire staff for the 2010-2011 school year as per the attached recommended hiring lists submitted by Superintendent Johnson and to include late additions of Becka Gleason and Rory DeWald as substitutes as well as Tim Bastian and Nick Ottoy whom will share the duties of Athletic Director. Greg Bochy seconded the motion. Greg Bochy, Jason Hamrick, Tamara Spillum, Holly Sather and Susanne Vinton voted yes. The motion passed with a unanimous vote.

L. Nonrenewal of Contract for 2010-2011

Superintendent Johnson recommended non-renewal of the teaching contract for Callie Clark for the 2010-2011 school year. This contract is non-renewable without cause as per 20-4-205 MCA.

Jason Hamrick moved to not renew the teaching contract for Callie Clark per the recommendation above. Holly Sather seconded the motion. Jason Hamrick, Tamara Spillum, Holly Sather, Greg Bochy and Susanne Vinton voted yes. The motion passed five to zero.

M. Request for out of district attendance for remainder of this school year

Superintendent Johnson recommends the following students be allowed to remain in our school until the end of the school year. The family has moved out of district.

Grade 7 Austin Walter  
Grade 8 Samantha Walter

Jason Hamrick moved to allow the listed students to remain enrolled in the district for the remainder of the school year. Tamara Spillum seconded the motion. Greg Bochy, Jason Hamrick, Tamara Spillum, Holly Sather and Susanne Vinton voted aye. The motion passed with a unanimous vote.

N. Contract with Custer School for Special Education Services.

For the past three years the district has contracted with Custer School to provide supervision for their special education. Don Christman has provided this service for the past year. The contract is for 16 days a year. Custer's contract payments help fund Mr. Christman's position. Supt. Johnson recommends that the board continue this contracted service for the 2010-2011 school year.

Tamara Spillum moved to continue contracting Mr. Christman's services to Custer School District for the 2010-2011 school year. Holly Sather seconded the motion. Greg Bochy, Jason Hamrick, Tamara Spillum, Holly Sather and Susanne Vinton voted yes. The motion passed five to zero.

## **DISTRICT REPORTS**

- A. Primary – Mike Bowman noted that this is the first year of the Head Start Program on campus and the first graduating class will be able to see their 1<sup>st</sup> grade classrooms as part of their celebration.
- B. Intermediate – Dave DeBoer was absent.

- C. Middle School – Mike Sullivan added to his report regarding the progress of the RTI program. This discipline program is a three to five year process and reports that the middle school is in the second year of the program and is currently ahead of national average progress.
- D. Curriculum – Don Christman reported on the status of assessment reports and that the communications arts committee is focusing on using long-hand writing skills instead of technology aided writing as it helps the students better comprehend writing subjects and retain skills.
- E. Technology – Pam Richau gave a live report on the status of moving to Gmail as the district’s email domain. She reviewed for the board how future board report attachments will be displayed. She asked that the board set aside time to attend training so they can get familiar with Gmail. Chair Vinton thought a board retreat day during the summer break would be ideal for training.
- F. Facilities – Rob Guzman reviewed the items on his written report at length and fielded questions from the board.
- G. Superintendent – Mrs. Johnson reported that her work is progressing on the Safe Routes to Schools grant project that will help provide sidewalks for students to travel on to and from school.  
Mrs. Johnson noted a few of the recent awards that Sodexo (the district’s food service contractor) has received.  
Superintendent Johnson reported that the Irrigation District has agreed to provide a footpath bridge if the school will install it. The bridge installation is to prevent ditch bank erosion that is caused by students crossing the ditch to reach the big climbing hill south of the middle school.  
She further noted that additional cameras will be installed in the gyms during the summer and will be used for safety and security of staff and students only. She ended her report noting that work on the softball fields will begin again with the return of warmer weather.

## **TRUSTEE REPORTS**

Chair Vinton reported that Trustees Peter Freivalds, Tamara Spillum and herself attended the OPI webinar on the Race to the Top program. She did sign the Memorandum of Understanding which is the beginning of the state implementation of the federally funded program.

Chair Vinton discussed the delegate assembly for MTSBA.

Evelyn Pyburn thanked the Lockwood District for hosting the Montana Women’s Run Getting Started Clinics and attributed the district’s efforts to the outstanding success of this year’s run.

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Regular Meeting  
May 11, 2010

**ADJOURN**

The next Regular Meeting will be on Tuesday, June 8, 2010, at 7:00 p.m.

Greg Bochy moved to adjourn the meeting at 8:52 p.m. Jason Hamrick seconded the motion. Susanne Vinton, Holly Sather, Tamara Spillum, Greg Bochy and Jason Hamrick voted aye. The motion passed unanimously.

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Susanne Vinton, Chairperson

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Laurie Noonkester, District Clerk