

LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, FEBRUARY 9, 2010
7:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

1. Call to order 7:00 PM
Pledge to the Flag
Welcome

2. Individuals, delegations, correspondence

3. **Items for action**
 - A. Approve minutes of previous meeting(s)
 - B. Approve bills and wages for January 2010
 - C. Recommendation for CM-AR firm to do design and construction of the east fields
 - D. Request to Hire Substitutes
 - E. Approve placement of a student at Yellowstone Academy
 - F. Hire Debra Keller as volleyball coach
 - G. District calendar for the 2010-2011 school year
 - H. Flowchart of administrative responsibilities
 - I. Request from the County to move voting into Sturdevant Gym and park in the back

4. District reports
 - A. Primary
 - B. Intermediate
 - C. Middle
 - D. Curriculum/Assessment
 - E. Technology
 - F. Athletics
 - G. Facilities
 - H. Superintendent

5. Trustee reports
 - A. Retirement Committee
 - B. Health Insurance Committee

6. Adjourn

NEXT MEETING IS MARCH 9, 2010 AT 7:00 PM

Superintendent's Agenda Report

3. **Items for action**
 - A. **Approve minutes of the January 12, 2010 meeting**
 - B. **Approve bills and wages for January 2010**
 - C. **Recommendation for CM-AR firm to do design and construction of the east fields**

The proposals due to the office on Thursday, February 4, 2010 will be reviewed, interviews will be held, and a recommendation will be brought to the meeting.
 - D. **Request to Hire Substitutes**

Attached list
 - E. **Approve placement of a student at Yellowstone Academy at YGBR**

This is a request for out of district placement of CM to Yellowstone Academy. The cost will be paid out of the Tuition Fund, which is a non-voted levy.
 - F. **Hire a volleyball coach**

Debra Keller is recommended as a volleyball coach.
 - G. **District calendar for the 2010-2011 school year**

See attached calendar.
 - H. **Flowchart of administrative responsibilities**

See attached chart.

**LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING**

CALL TO ORDER

February 9, 2010

Chair Susanne Vinton opened the regular meeting and called it to order at 7:00 p.m. Chair Vinton led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Susanne Vinton, Tim Sather, Becky Malenowsky, Greg Bochy, Jason Hamrick, and Tamara Spillum, Superintendent Eileen Johnson and District Clerk Laurie Noonkester. Trustee Peter Freivalds was absent in order to attend the Water & Sewer meeting being held simultaneously on the campus.

Staff members present were Art Anderson, Dave DeBoer, Mike Bowman, Pam Richau, Nick Ottoy, Tim Bastian & Mike Sullivan.

Pam Malek from Exxon was in attendance.

There were no other registered guests.

Mrs. Vinton welcomed visitors and advised the following:

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INDIVIDUALS, DELEGATIONS, CORRESPONDENCE

- A. Chair Vinton read a touching letter of resignation from Sheryl Mortensen.

ITEMS FOR ACTION

- A. Approve Minutes of Previous Meetings

Chair Susanne Vinton asked if there was any objection to the minutes as presented. Hearing none, the minutes of the January 12, 2010 regular board meeting were approved.

- B. Approve Bills and Wages for January

Chair Vinton asked if there was any objection to the bills and wages as presented. Hearing no objection, the bills and wages were approved.

- C. Recommendation for CM-AR firm to do design and construction of the east fields.

Five complete proposals were submitted on Thursday, February 4, 2010 and interviews conducted on Friday, February 5, 2010. The interview committee consisted of Facilities Director Art Anderson, Superintendent Eileen Johnson, Board Chair Sue Vinton and Business Manager Laurie Noonkester. Art Anderson presented the committee's recommendation for hire to the board.

As a result of the recommendation Tim Sather moved to hire Creative Greenscapes as the CM-AR for the FWP Grant/softball field project. Becky Malenowsky seconded the motion. Greg Bochy, Jason Hamrick, Becky Malenowsky, Tamara Spillum, Susanne Vinton, and Tim Sather voted aye; the motion passed six to zero.

- D. Request to Hire Substitutes

Supt. Johnson advised that a list of new hires was attached to the agenda for approval. Some individual background checks are still pending.

Greg Bochy moved to hire substitutes Erica Freas, Rachel Olson, Larry Whitmyer, Jessie Swanke and Brittnay Bealer pending their successful background checks. Tamara Spillum seconded the motion. Greg Bochy, Jason Hamrick, Becky Malenowsky, Tamara Spillum, Susanne Vinton, and Tim Sather voted aye; the motion passed six to zero.

- E. Approve placement of a student at Yellowstone Academy at YGBR.

This is a request for out of district placement of CM to Yellowstone Academy. The cost will be paid out of the Tuition Fund, which is a non-voted levy.

Tim Sather moved to place CM at the Yellowstone Academy. Becky Malenowsky seconded the motion. Greg Bochy, Jason Hamrick, Becky Malenowsky, Tamara Spillum, Susanne Vinton, and Tim Sather voted aye; the motion passed six to zero.

- F. Hiring of Volleyball Coach and Paraprofessional

Debra Keller was recommended for hire as the Volleyball Coach and Jennifer Perlberg as Paraprofessional.

Jason Hamrick moved to hire Debra Keller as Volleyball Coach and Jennifer Perlberg as a paraprofessional pending passage of the required para testing. Greg Bochy seconded the motion. Greg Bochy, Jason Hamrick, Becky Malenowsky, Tamara Spillum, Susanne Vinton, and Tim Sather voted aye; the motion passed unanimously.

G. District calendar for the 2010-2011 school year

Superintendent Johnson presented the 2010-2011 school year district calendar for approval. Pam Richau who serves on the Professional Development Committee reported that parental input derived from survey results was taken into consideration and utilized during the development process.

After discussion, Tim Sather moved to accept the calendar as presented. Tamara Spillum seconded the motion. Susanne Vinton, Tim Sather, Jason Hamrick, Greg Bochy, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

H. Flowchart of Administrative Responsibilities

Superintendent Johnson presented a flowchart of administrative responsibilities she created as a visual explanation of the district's chain of command. Clarification was asked for in regard to which principal the Activities Director would report to. Mrs. Johnson noted that Middle School Principal Mike Sullivan would be the direct supervisor of the Activities Director.

The Trustees thanked Superintendent Johnson for her work on the flowchart.

DISTRICT REPORTS

Written reports were presented.

- A. Primary –Mike Bowman had nothing further to add to his report.
- B. Intermediate – Dave DeBoer had nothing further to add to his report.
- C. Middle School – Mike Sullivan had nothing further to add to his report
- D. Curriculum – Don Christman was absent.
- E. Facilities – Art Anderson was absent in order to attend the Lockwood Water & Sewer Board Meeting being held simultaneously in the blue room.
- F. Technology – Pam Richau discussed the need to replace the Compass server and that Atomic Learning links are available for staff, students and parents.
- G. Athletics- Activities Director Randall Rice was absent. Trustee Jason Hamrick reported that he is coaching 3-4 basketball and is enjoying the experience.
- H. Superintendent – Eileen Johnson reported that normally a food service contract is valid for 5 years with a yearly renewal but federal changes mandated OPI to require new bids be let. She noted that the public will see the RFP published in the Gazette in weeks to come.

She further reported that a meeting with Fire Captain Rash and Captain Hutton resulted in streamlining emergency responses to the district and they also discussed the issues with our fire alarm system in the middle school sending out false alarms due to faulty sensors.

In regard to the alarms sensor issue, Supt Johnson reported that she has set up a meeting with JGA Architects to discuss this problem and various other outstanding problems.

Superintendent Johnson explained that County Election Administrator Duane Winslow, County Commissioners Jim Reno and Bill Kennedy along with additional guests came to visit the school to see first-hand the logistical issues that are involved in moving voting to the Sturdevant Gym. The visit was in response to community disagreement in moving Lockwood polls to the Metra Park.

Sue Vinton reminded everyone that the dedication of Freedom Shrine will be next week and invited all to attend. Representative Taylor Brown will be presiding over the dedication.

TRUSTEE REPORTS

- A. Tim Sather notified the board that he is expecting orders for deployment to Kuwait. Sue reported that she has been assured that Tim can still run for re-election for his trustee position and be sworn in via teleconference. A pro-tem trustee can be appointed to fill in as was done during his previous deployment.
- B. Retirement Committee- Eileen reported that the committee is reviewing a document for approval and may ask the Board for a special meeting to address the proposal due to deadlines for retirement.
- C. Health Insurance Committee- Jason Hamrick reported that the committee is in the middle of provider presentations and is getting helpful information. Premium quotes are pending due to 4th quarter HIP information

Trustee Becky Malenowsky noted that she will be sending out the Board Self Assessment Samples so that the Trustees can meet for discussion before the March meeting. That meeting will be at 6:30 pm. March 9th.

The next regular meeting will be Tuesday, March 9, 2010 at 7:00 p.m.

ADJOURN

Jason Hamrick moved to adjourn the meeting at 8:06 p.m. Greg Bochy seconded the motion. Susanne Vinton, Tim Sather, Becky Malenowsky, Greg Bochy, Tamara Spillum, and Jason Hamrick voted aye; the motion passed six to zero.

Susanne Vinton, Chairperson

Laurie Noonkester, District Clerk