

Proceedings of the Board of Trustees  
Lockwood School District No. 26  
Yellowstone County, Billings, MT  
Regular Meeting of August 12, 2008

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## REGULAR SESSION CALL TO ORDER - 7:00 pm

Chair Susanne Vinton opened the regular meeting, called it to order at 7:00 p.m., and led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Susanne Vinton, Jason Hamrick, Tim Sather, Peter Freivalds, Becky Malenowsky, and Tamara Spillum, Superintendent Eileen Johnson and District Clerk Diane Brook. Trustee Greg Bochy was absent.

Staff members present were Dave DeBoer, Mike Sullivan, and Art Anderson. Registered guest was Kam Nelson.

Luella Brien from the Billings Gazette, Shane Flohr of High Tech Construction, and Pam Malek of Exxon Mobil were also present.

Mrs. Vinton welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

## INDIVIDUALS, DELEGATIONS, CORRESPONDENCE, DISTRICT NEWS

None

## BUILDING PROJECT UPDATE FROM HIGH TECH CONSTRUCTION

Shane Flohr of High Tech Construction was present to provide an update about the new middle school (Bid Pack 3) and HVAC project (Bid Pack 4).

He said the projects are going well, and they are now to the point of having the punch list. He indicated that they should be out of the new middle school within two weeks. A "clean bill of health" has been received from the building inspector. The punch list includes: touch up paint, door adjustments, and base board repairs. At the peak, over 100 workers were on the site completing various jobs and tasks. The office, meal area, and kitchen are the last locations for the punch list, which will begin on Thursday. The building has a one-year guarantee from High Tech Construction, so as it is used and other items are noted, repairs will continue to be done.

The plumbers on the HVAC Renovation Project (Bid Pack 4) have fallen a little behind the deadline.

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They will be out of the classrooms when school starts, but they will continue working in the tunnels. They should be done by the end of September when they will get the boilers up and running.

The fire alarm system in the Primary Building is complete, and it will be inspected soon.

Mike Sullivan reported that he has not had one complaint; it is an incredible building. Facilities Manager Art Anderson spoke about landscaping around the middle school. It was noted that landscaping was not included in the scope of the building project. Funds for the landscaping will come from Building Reserve.

Art advised since the landscaping project will have a cost greater than \$50,000, it needs to be advertised for bids. He and Eileen recommended advertising for bids for a Construction Manager (CMAR) for the project.

There was discussion about hydro seeding versus sod and having a programmable management system for the underground sprinklers.

Peter Freivalds moved to proceed with advertising for bids using CMAR protocol for landscaping around the new middle school, and to request the bids provide separate costs for the north side, west side, and south side of the middle school building. Tamara Spillum seconded the motion.

Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

## ITEMS FOR ACTION

### A. Approval of Minutes B. Approval of Bills

The Board received a copy of the summary of paid bills by account. The summary included a detailed statement of all expenditures of money with the name of the person or business to which payment is made, showing the service rendered or goods furnished.

Susan asked if there were any objections to the minutes or bills and wages as presented. Hearing no objections, the minutes, bills, and wages were approved.

### C. Request from Joanne Krahnert to be released from her 2008-09 contract

Tim Sather moved to release Joanne Krahnert from her 2008-09 contract per the recommendation of Superintendent Johnson. Jason Hamrick seconded the motion. Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

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Eileen noted that the East Special Education Cooperative has hired people to take care of the speech needs, and they were also able to hire a physical therapist.

### D. Trustees Financial Summary for 2007-2008

The Board of Trustees met in a duly noticed work session the previous evening for discussion of the 2007-08 Trustees' Financial Summary. At that meeting, the district clerk provided information regarding the preparation of the Trustees' Financial Report.

Diane provided a brief overview of the TFS as Eileen showed the document on the screen. Trustees had received paper copies of the TFS, and copies were available at the meeting.

Peter Freivalds moved to approve the Trustees Financial Summary for 2007-08 as presented. Tim Sather seconded the motion. Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

#### E. Budgets for 2008-2009

The Board of Trustees met in a duly noticed work session the previous evening for discussion of the proposed 2008-09 Budget. At that meeting, the district clerk provided information regarding budget development, state budget regulations and guidelines.

Diane summarized the budget overview, briefly reviewed spread-sheets, and the budget document.

Becky Malenowsky moved to adopt the 2008-09 Budget as presented. Peter Freivalds seconded the motion. Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

#### F. Hiring

Salvador Scrano	Music Teacher
Eugene Wright	Custodian
Charles Harvey	Student Council Advisor
Tina Hayworth	Child Care Assistant

The trustees were advised by Supt. Johnson that fingerprint background checks have been performed on all the above recommended hires.

Jason Hamrick moved to hire the above-mentioned people in the positions noted. Tamara Spillum seconded the motion. Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

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#### G. Rental Rates for 2008-09

Mrs. Johnson said that they had previously discussed raising the rental rates due to increased costs for utilities, security, custodial services, and paper. Those present were advised that district custodians must be used to do the cleaning as certain protocols need to be followed. Our rates are less expensive than many area schools.

Eileen noted that there will be some changes to PTA this year. They are going to work to get matching funds for the Lion's Lair fund, and they hope to use the money to upgrade Lion's Lair

Becky Malenowsky moved approve the rental rates as presented. Jason Hamrick seconded the motion.

Kam Nelson asked about the tournament daily rates, as she is looking for a place for a gymnastics tournament.

Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

#### H. Request to Remove Art Club from Activities Account

Since there has been no activity in the Art Club account for two years, we are requesting closure of the account. If necessary, it can be re-opened in the future.

Peter Freivalds moved to remove the Art Club account from the activities funds. Jason seconded the motion Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

#### F. Second reading of Board Policy No. 4550

Eileen said that she e-mailed MTSBA and they suggested that the district remove the wording "whose victim was a minor" from the proposed policy. It was noted that this particular information is not always available on the Montana registered sex offender website.

The trustees requested that every phrase in the proposed policy that says "within 1,000 feet of school property" be revised to "on school property."

Tamara Spillum moved to approve the Policy No. 4550 on second reading with changes and corrections noted. Jason Hamrick seconded the motion. Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed six to zero.

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#### J. Board Goals Revisited

This item had been tabled in July with a request for it to be put on the August agenda.

Eileen showed the proposed goals document on the screen. There was discussion as to how to show completion of the attained goals. The trustees thought ongoing, finished, and forever goals should be color coded.

Board goals may be considered again at a future meeting.

### DISTRICT REPORTS ATTACHED TO THE AGENDA

Information regarding the following items was provided by Superintendent Johnson with the board agenda packet: State Facility Assessment, medical insurance, the upcoming sewer election, and food service.

### TRUSTEE REPORTS

Tim Sather announced that he will be deployed for an extended period of time in the near future. Eileen provided information for the process to be followed in the event of military deployment of a trustee.

### ADJOURN

Tamara Spillum moved to adjourn the meeting at 8:30 p.m. Jason Hamrick seconded the motion. Jason Hamrick, Tim Sather, Peter Freivalds, Susanne Vinton, Becky Malenowsky,

and Tamara Spillum voted aye; the motion passed six to zero.

The next meeting will be Tuesday, September 9, 2008 at 7:00 p.m. That is the same day as the new building dedication.

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Sue Vinton, Chairperson

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Diane M. Brook, District Clerk

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