

Proceedings of the Board of Trustees
Lockwood School District No. 26
Yellowstone County, Billings, MT
Regular Meeting of May 13, 2008

[Back to Minutes Home](#)

[Page 2](#) | [Page 3](#) | [Page 4](#) | [Page 5](#) | [Page 6](#) | [Page 7](#) | [Page 8](#)

REGULAR SESSION CALL TO ORDER - 7:00 pm

Chairperson Vinton opened the regular meeting, called it to order at 7:00 p.m., and led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Jason Hamrick, Tim Sather, Susanne Vinton, Becky Malenowsky, Greg Bochy, Peter Freivalds, and Teresa Stroebe, Superintendent Eileen Johnson and District Clerk Diane Brook.

Staff members present were: Mike Bowman, Dave DeBoer, Mike Sullivan, Art Anderson, Pam Richau, Darlene Hess, Linda Hanson, Charles Harvey, and Don Christman.

Registered guests present were: Conrad Stroebe, Scott Chartier, Don Reed, Luella Brien from the Billings Gazette, and Evelyn Pyburn of Yellowstone County News.

Tamara Spillum was also present.

Mrs. Vinton welcomed visitors and advised the following:

If you wish to speak to the Board of Trustees at this meeting about agenda items, please complete a form and give it to the Board Chair or the clerk. Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, DELEGATIONS, CORRESPONDENCE, DISTRICT NEWS

Linda Hanson was present to receive board recognition of her Golden Apple Award.

BUILDING PROJECT UPDATE FROM HIGH TECH CONSTRUCTION

Scott Chartier updated those present as follows:

1. The project is going along as expected.
2. Painting is progressing well on the far west wing; the other major wing has been primed.
3. Duct work will soon be finalized in the first big wing, then lights and

- flooring will be installed.
4. The sports floor will also be put down after painting.
 5. The ceramic tile will be going into the restrooms this week.

[Back to Top](#)

Page 2
Regular Board Meeting
May 13, 2008

6. The HVAC equipment is due to arrive the first or second week in June.
7. The windows are all nearly done.
8. The handrail is being worked on.

There was a brief discussion about adding stair treads to the stairs for slip protection.

ITEMS FOR ACTION

A. Approval of Minutes

B. Approval of Bills

The Board received a copy of the summary of paid bills by account. The summary included a detailed statement of all expenditures of money with the name of the person or business to which payment is made, showing the service rendered or goods furnished.

Chair Susanne Vinton asked if there were any objections to the March 18, 2008 bid opening minutes, the April 8, 2008, regular board meeting minutes and bills and wages as presented. There were no objections or other corrections; the minutes, bills, and wages were approved.

C. Trustees Election by Acclamation

WHEREAS, the Board of Trustees of Lockwood School District No. 26, Yellowstone County, State of Montana, have received Nominating Petitions and Write-in Intent Declarations equal to the number of positions to be elected, and there is no other reason for the Trustee Election.

THEREFORE, the regular Trustee Election will not be held and the necessary twenty-five (25) day Notice of Cancellation has been made.

BE IT RESOLVED, that Trustee candidates Greg Bochy and Tamara Spillum are hereby duly elected by acclamation, each for a three-year term, to the Board of Trustees of Lockwood School District No. 26.

Teresa Stroebe moved to adopt the above resolution. Jason Hamrick seconded the motion. Greg Bochy, Teresa Stroebe, Susanne Vinton, Tim Sather, Peter Freivalds, Becky Malenowsky, and Jason Hamrick voted yes. The motion passed seven to zero.

Teresa Stroebe gave each board member and school district administrators a gift symbolizing her appreciation for them and her vision for the school and students. Everyone present thanked her for her years of service to the

students and the education community of Lockwood. Cake was served as everyone wished Teresa well.

[Back to Top](#)

Page 3
Regular Board Meeting
May 13, 2008

Reorganization of the Board

Diane Brook administered the oaths of office to Greg Bochy and Tamara Spillum. Each of them signed their Trustee Election by Acclamation.

D. Election of Officers

Tim Sather moved to elect Susanne Vinton as Board Chair. Greg Bochy seconded the motion. Susanne called for other nominations. There were none. Susanne was elected as Chairperson of the Board of Trustees.

Becky Malenowsky nominated Greg Bochy as Vice-Chairman. Susanne asked if there were any other nominations; seeing none she announced that Greg was elected as Vice-Chair by acclamation.

E. Appointment of the Clerk to the Board

The Trustees are required to appoint a clerk to the Board. Superintendent Johnson recommended reappointment of Diane Brook.

Jason Hamrick moved to re-appoint Diane Brook as clerk to the Board of Trustees. Becky Malenowsky seconded the motion. Tamara Spillum, Greg Bochy, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

F. Appointment of Authorized Representatives

Tim Sather moved to appoint Superintendent Eileen Johnson and District Clerk Diane Brook as authorized representatives for 2008-09. Greg Bochy seconded the motion. Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Greg Bochy, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

G. Appointment of Activities Fund Custodian

Supt. Johnson advised that Debbie Strizich has been serving as Activities Fund Custodian and she recommended that Debbie continue in that capacity.

Jason Hamrick moved to appoint Debbie Strizich as activities fund custodian for 2008-09. Tim Sather seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, Greg Bochy, and Tim Sather voted aye; the motion passed seven to zero.

[Back to Top](#)

H. Substitute Hiring

Jason Hamrick moved to hire Beth Carlson as a substitute teacher. Tamara Spillum seconded the motion. Susanne confirmed that the hiring list indicated a fingerprint background check had been done. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

I. Hire the Athletic Director

Supt. Johnson recommended Keith Tresch for the position of Athletic Director for the 2008-09 school year.

Becky Malenowsky moved to hire Keith Tresch as Athletic Director for 2008-09 school year. Jason Hamrick seconded the motion.

Becky said that Keith is doing a wonderful job and she really appreciates him.

Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

J. Hire Business Office Position

Susanne advised this position is open due to Kay Becker's retirement. Eileen recommended hiring Laurie Noonkester, who has experience as a district clerk and with Computer Software Associates, our current business office financial software vendor.

Becky Malenowsky moved to hire Laurie Noonkester as accounts payable/business office assistant. Greg Bochy seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

K. Request for 2008-09 Calendar Change

The Primary Staff respectfully requested that the 2008-09 school calendar be amended to accommodate second semester conferences as follows:

January 30, 2009 - First Grade Conferences (end of semester)
April 3, 2009 - Kindergarten and Second Grade Conferences
(end of third quarter)

Jason Hamrick moved to amend the 2008-09 calendar per the above-mentioned request. Becky Malenowsky seconded the motion.

[Back to Top](#)

Tim Sather mentioned having three short weeks in a row could cause parents problems with daycare.

Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

L. Continue to Use the Services of Yellowstone Academy's Community Based Services Mental Health staff for 2008-2009

Eileen advised: We have worked with the Mental Health Center from Yellowstone Boys and Girls Ranch to provide services to our students. There is no cost to the district since the funding of these services is covered through Medicaid. She recommended continuation of this partnership, noting that Lockwood will have at least two CSCT teams again next year.

Tim Sather moved to continue to partner with Yellowstone Academy to provide Community Based Services for our students. Tamara Spillum seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

M. Approval of the Elementary Handbook for 2008-2009

Becky Malenowsky moved to approve the Elementary Handbook (Version No. 6) for 2008-09 as presented. Greg Bochy seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

N. Special Education Services Agreement

Mrs. Johnson provided this information: Custer School needs a special education teacher for only a short period of time each year as indicated on the attached contract. If you approve this, Sandra Maloughney, who is assigned to the students at New Day, will go there for 16 days during the school year. Other certified teachers at New Day will take her duties while she assists Custer. Lockwood provided this during the past three school years.

Tim Sather moved to approve the agreement between Custer School and Lockwood School for the 2008-09 school year for special education services. Jason Hamrick seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

O. Purchase of Digital Cameras for the Buses

Eileen reported the following: During the past month I have attended presentations from various

[Back to Top](#)

surveillance companies about digital cameras for our buses. The current VHS system has its problems, especially during the cold weather when the tapes don't operate. Collaborating with District #2 and First Student has brought us some very good options and costs for a system that would put three cameras and audio sound on each of our 12 buses for approximately \$24,000. The transportation budget does not come before the board until August, but a decision on the cameras needs to be made prior to that so that budget preparation can be completed. The cameras are a great help for the principals and the drivers for the safety of our students on the buses. I recommend that we purchase these cameras. Digital cameras provide an incredible amount of clarity. This also allows us to monitor the drivers.

Chair Vinton asked for clarification about the transportation budget and how it is funded.

It was noted that both District No. 2 and Lockwood want to install cameras. The units have heating and air conditioning in them, so they are not affected by the temperature variances. The cameras are started via a time programming.

The video information from the cameras is saved for several weeks. Courts have ruled that video tapes of students are not a privacy issue. It is in a public place and proper notices are provided.

Mike Bowman also indicated that the video shows how fast the driver was going at the time of an incident.

Peter Freivalds asked who owns the data on the disk. Eileen responded that Lockwood School owns it.

Becky Malenowsky moved to approve the purchase of digital cameras for the buses. Peter Freivalds seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

P. Declare the Existing Cameras Obsolete

With the approval of the purchase of the above cameras, a resolution to declare the existing ones obsolete is necessary. Mrs. Johnson advised that some schools have already expressed interest in purchasing the old cameras.

Tim Sather moved to declare the existing bus cameras obsolete property. Peter Freivalds seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

[Back to Top](#)

A list of the proposed summer maintenance work was attached to the agenda. It included estimated costs and funding sources.

Facilities Manager Art Anderson provided information about the existing lift. He advised that he would like to purchase a more versatile lift that can be used outside and for second story outside windows. He commented that the night lighting will help vision for security cameras and that dark halls are a safety consideration. The outside lighting will be around the primary parking lot and the large parking lot.

There was a brief discussion of which windows will be replaced. Art advised that it would not be cost effective to replace windows in the primary building due to unprotected and non-insulated brick walls.

Susanne asked for the location of the roof work. Eileen advised that it is above the hallway with Rooms 341 and 342. She asked whether they were going with metal roof. Art said he was looking at the fasteners and getting it coated. This should extend the life of the roof. Eileen noted that the roofing will require a bid process.

Re-keying is necessary for security, to reduce the number of keys needed and update the keying system.

Fencing and gravel is needed to extend the parking area on the Peters Street side of school.

Tim Sather moved to accept the summer maintenance projects as presented. Peter Freivalds seconded the motion. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

Eileen advised the request for bids will go out and the board will meet to accept the bid.

R. Set a Date for a Summer Work Session

After discussion the Work Session was scheduled for Tuesday, June 24, 2008 at 6:00 p.m.

It was noted that the Spring Workshop is May 22 in Billings, and the New Trustees Symposium will be June 21 in Helena.

DISTRICT REPORTS

The following reports were viewed on the screen by those present.

[Back to Top](#)

Curriculum & Assessment – Don Christman advised that he will be providing a mobility report for the entire year at a future meeting.

Intermediate – Dave DeBoer

403(b) Update - Diane Brook

Technology – Pam Richau Superintendent – Eileen Johnson

Mike Sullivan distributed the Middle School report at the meeting.

Pam Richau distributed and reviewed the Lockwood Middle School Cabling Project Update Report at the meeting. She advised that she and Eileen both will recommend moving forward with wireless for the Middle School.

TRUSTEE REPORTS

None

ADDITIONAL INFORMATION

Additional information about insurance, the dedication ceremony, the plaque for the new building, the sewer issue, MTSBA, campus maps and the relocation of classrooms, 403b information, and graduation was provided with the agenda.

ADJOURN

Peter Freivalds moved to adjourn at 9:15 p.m. Jason Hamrick seconded. Greg Bochy, Tamara Spillum, Susanne Vinton, Becky Malenowsky, Jason Hamrick, Peter Freivalds, and Tim Sather voted aye; the motion passed seven to zero.

The next scheduled regular board meeting is Tuesday, June 10, 2008 at 7:00 p.m.

Sue Vinton, Chairperson

Diane M. Brook, District Clerk

[Back to Top](#)