

CHECKLIST FOR THE APPLICANT

REQUIREMENTS FOR POSITION  
FACILITIES DIRECTOR

Closes @ 4:00 P.M. March 12, 2010

- \_\_\_\_\_ 1. Letter of Interest
- \_\_\_\_\_ 2. A properly completed Lockwood Schools' application form
- \_\_\_\_\_ 3. At least three (3) letters of recommendation
- \_\_\_\_\_ 4. Resume
- \_\_\_\_\_ 5. Background Check\*

\*All applicants are required to undergo a fingerprint background check before being considered for a position at Lockwood Schools.

If you have already had a fingerprint background check done there is an attached release of information form you must complete and sign, indicating to where it should be sent.

Thank you for your interest in the position.

If you have questions please call Susan Hankel at 252-6022 (press 4).